

BOARD OF COUNTY COMMISSIONER'S
AGENDA
FOR THE REGULAR SCHEDULED MEETING OF
MONDAY, JUNE 3, 2013
AT 1:00 PM
CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069

PRAYER AND PLEDGE OF ALLEGIANCE

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the minutes:** of the Regular Meeting of May 28, 2013.
- D. Bid Openings:** Accept, Award and/or Reject the following: (State Law requires bids to be opened in an open meeting of the Board of County Commissioners.)
 - 1. **Bid #SHE-1613** – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland county. The bid term will be from bid July 1, 2013 through June 30, 2014.
 - 2. **Bid #SHE-1614**-One-Year (1) Non-Encumbered contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2013 through June 30, 2014.
 - 3. **Bid #COM3-1615**-Purchase and Delivery of one (1) or more, 2011 or newer, Gradall Hydraulic Excavator, with 50 or less hours of usage for the County Commissioners.
- E. Old Business:** Discussion, consideration, and/or action regarding the following:
 - 1. **Approval of the minutes of Regular Meeting** of May 20, 2013 and the minutes of the Emergency Meeting of May 21, 2013.

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2. **Bid #BE-1609** – One-Year (1) Non-Encumbered Contract for Building Maintenance supplies for Cleveland county. The bid term will be from July 1, 2013- June 30, 2014.
3. **Bid #SHE-1612** –Non-Encumbered contract for Inmate Sandals for Cleveland County. The bid term will be from bid award date through November 6, 2013.

F. Items of Business: discussion, Consideration and/or Action regarding the following:

1. **Renewal of the Annual Copier Maintenance Agreement** between the Board of Cleveland County Commissioners on behalf of Cleveland County Purchasing Department and Oklahoma Office Systems, LLC for a Bizhub C360, Serial #AEOD011008018. Agreement includes all labor, parts & Supplies. B/W copies billed monthly at .0065 per copy and color copies billed monthly at .065 per copy. Agreement term is from July 1, 2013 through June 30, 2014.
2. **Renewal of the Eureka Water Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Election Board and Eureka Water Company. Agreement is from May 1, 2013 through April 30, 2014.
3. **Approval of the Contract** between the Board of Cleveland county Commissioners on behalf of the Cleveland County Health Department and Victoria Urrunaga as a Teaching assistant for the Early Foundations Replication Project. Agreement period is July 1, 2013 through June 30, 2014 in the amount not to exceed \$10,673.00 plus .565/mile as defined by the STRA.
4. **Approval of the Contract** between the Board of the Cleveland County Commissioners on behalf of the Cleveland County Health Department and Moore Public Schools to provide instructional services for the Early Foundations program. The agreement is from July 1, 2013 through June 30, 2014 at a rate of \$833.00/month for up to three instructional assistants.
5. **Approval of the Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Amanda Kay Miller a Teaching Assistant for the Early Foundations Replication Project. Agreement period is July 1, 2013 through June 30, 2012 in the amount of \$9,713.00 and .565/mile as defined by the STRA.
6. **Approval of the Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Amanda Kay Miller a Teaching Assistant for the Early Foundations Replication Project. Agreement period

is June 5, 2013 through June 30, 2013 in the amount of \$856.50 plus .565/mile as defined by the STRA.

7. **Approval of the Contract** between the Board of Cleveland County commissioners on behalf of the Cleveland County Health Department and Kim Divelbiss to provide coordination of services between the Northhaven Day School and the Early Foundations Replication Project. Agreement period is July 1, 2013 through June 30, 2014 in the amount of \$6,257.00 plus .565/mile as defined by the STRA.
8. **Approval of the Contract** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Health Department and Norman Public Schools to provide instructional services for the Early Foundations Program. Agreement period is from July 1, 2013 through June 30, 2014 at a rate of \$833.00/month and .565/mile as defined by the STRA for up to two instructional assistants.
9. **Approval of the Annual Maintenance Agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and A.E.C. Solutions for telephone software support for Jantek Time Clock System. Agreement period is July 1, 2013 to June 30, 2014 in the annual amount of \$500.00.
10. **Approval of the Annual Maintenance agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Financial Equipment Company for the following effective July 1, 2013 to June 30, 2014:
 - a. (11) Currency Discriminators @ \$373.00 ea. Unit/yr. for a total of \$4,103.00
 - b. (7) Citizens Model 3550 Printers @ \$70.00 ea. Unit/yr. for a total of \$490.00
 - c. (4) Glory Teller Count Software @ \$94.00 ea. Unit/yr. for a total of \$376.00
11. **Approval of the Annual Contract Renewal** between the board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Joe B. Lawter for Representation and Consultation of various legal matters regarding Bankruptcy. Attorney Service Fees at the rate of \$150.00 per hour. Actual expenses incurred such as postage and per copy charge of \$0.10 per copy. Agreement period is July 1, 2013 to June 30, 2014.
12. **Approval of the Annual Maintenance Agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Manatron, Inc. for Hardware and Software Maintenance Support as listed in the agreement. Total annual cost is \$152,214.11. The agreement period is from July 1, 2013 to June 30, 2014.

13. **Approval of the Annual Maintenance Agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County Treasurer and Sooner Copy Machines, Inc. for the following effective July 1, 2013 to June 30, 2014:
- a. (6) Sharp MC4501N B/W per copy \$0.0075 and Color per copy \$0.07
 - b. (3) Sharp ARM455N B/W per copy \$0.0075
 - c. (1) Sharp ARP450 B/W per copy \$0.0075
 - d. (1) HP 4250 B/W per copy \$0.05
 - e. (1) Destroyit 4003 Paper Shredder with a monthly service fee of \$16.95

14. **Approval of the Annual Maintenance Agreement Renewal** between the Board of Cleveland County Commissioners on behalf of the Cleveland County treasurer and General Mailing Equipment, Inc. for 3050 Letter Opener. The agreement period is July 1, 2013 to June 30, 2014 for an annual amount of \$320.00.

15. **Approve the Allocation of Alcoholic Beverage Tax** in the amount of \$40,848.94.

16. **Approve the Year Ending December 31, 2012 Annual Report** for the Cleveland County Sheriff’s Department.

17. **Approval of the following Blanket Purchase Orders** submitted for the following Departments:

a. District #1 Warehouse:

13-5481 – T2A	Thomas Wire Rope	\$ 1,000.00
13-5494 – T2A	Fleet Pride	1,000.00
13-5495 – T2A	Southern Tire Mart	2,000.00

b. District #2 Warehouse:

13-5473 – T2A	Dave’s Small Engine Repair, Inc.	1,000.00
13-5490 – T2A	Copelin’s Office Center	1,000.00

c. Assessor’s Office:

13-5500 – H2	Verizon Wireless Services LLC	726.18
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18. **Approval of the Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

13-7	F2	13-502	T2A
13-167	HR2	13-2305	T2A
13-234	B2A		
13-1335	H2		

19. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 12/13

a. General Fund	\$	25,451.26
b. Highway Fund		41,777.00
c. Sheriff’s Service Fee Fund		2,352.52
d. Sheriff Commissary Fund		4,056.55
e. Sheriff Revolving Fund		20,464.03
f. Treasurer Certification Fee Fund		140.13

G. New business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

H. Commissioner’s Discussions regarding County Business:

1. Road Districts
2. General County issues or business

I. Public Comment:

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify item they wish to speak about.)

J. Adjourn.

Date & Time Posted: 05-30-13 @ 1:41 pm

County Clerk: Tammy Belinson

By: Peggy Laizure